FR-MM (PR) 04

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MORMUGAO PORT TRUST
ENGINEERING(MECHANICAL)DEPARTMENT
MATERIALS MANAGEMENT DIVISION
MENEZES BRAGANZA ROAD, P.B.No.: 170, **BAINA**
VASCO-DA-GAMA-GOA-403802

[Phone No.: 2512721, 2513111, **2594506**, Fax: 0832-2514899]
WEBSITE: www.mptgoa.com

The Materials Manager Mormugao Port Trust, Baina, Vasco-da-gama, invites quotation from the following tenderers in the tender form hereunder superscribed as quotation No. **MM/Towels/0274** Due on **23.08.2011** at 15.00 hrs for the supply of materials detailed below: subject to terms and conditions therein.

1) M/s Alps Industries, Ghaziabad
2) M/s Charita Enterprises., Mumbai
3) M/s Focus Lifestyles, Vasco.
4) M/s John & Michael, Margao
5) M/s Caro Distributors, Margao.
6) M/s S N Enterprises., Panjim.
7) M/s Mirah Dekor Ltd. Mumbai
8) M/s R.D. Maganlal & Co.,Mumbai

Note:

1. **In addition to the above tenderers, other tenderers registered with Materials Management Department, Mormugao Port Trust, for the tendered item/items are eligible to quote against this tender. The offers from non-registered tenderers will not be considered.**
2. **The registration form is also available on our website** www.mptgoa.com. Those **tenderers who wish to register can download the vendor register questionnaire form and complete the formalities before quoting.**

Date : 01/08/2011

Sr.Dy. Materials Manager

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FR-MM (PR) –24

MORMUGAO PORT TRUST
ENGINEERING(MECHANICAL)DEPARTMENT
MATERIALS MANAGEMENT DIVISION

Ref. No.MM/Off-towels-0274/ Date: 01/08/2011

To,

_____

_____

Dear Sir,

Last date and time of submission of tender: 23/08/2011 on or before 15.00 hrs.

Sub : Supply of Turkish Towels of Size 150 x 75 cms +/- 5cms as per Annexure 'A' & "B"

Ref: Tender No. MM/Off-TOWELS/0274 due on 23/08/2011 at 15.00 hrs.

EMD: NIL

You are requested to furnish sealed tenders in the **two cover system** superscribed (**1) TECHNO COMMERCIAL (unpriced) OFFER in COVER-I** (marked in blue ink) and the other superscribed **(2) PRICE OFFER IN COVER-II** (marked in red ink) Both covers shall be superscribed as above.

Cover marked "Techno Commercial Offer" Cover –I shall contain complete & detailed technical specifications and commercial terms and conditions such as taxes, duties, freight, insurance, discount, price variation clause and any other conditions but excluding the price and should be submitted along with Earnest Money Deposit.Commercial and technical deviations if any should be clearly spelt out. The Cover –II marked "Price offer" should contain **only the prices** without any conditions. Incase the cover marked "Techno commercial offer" contains prices and the cover marked "price offer" contains any conditions other than the price, the offer will be rejected.

Cover marked - I "Techno Commercial offer" shall be opened on due date at 15.30 hrs. in the presence of authorised representatives of the tenderer's who choose to be present at the time of opening. The cover marked II (Price Offer) will be opened only after receipt of clarification of all Technical Specifications and Commercial deviations.

The administration reserves the right to reject any or all tenders or accept any tender wholly or in part without assigning any reason whatsoever.

SR.DY.MATERIALS MANAGER

MORMUGAO PORT TRUST
MATERIALS MANAGEMENT DIVISION
BAINA, VASCO-DA-GAMA

ANNEXURE –A

Tender no : MM/Off-Towels/0274 due on : 23/08/2011

DETAILED TECHNICAL SPECIFICATIONS

Sr. no.	Description	Qty.
1.	TURKISH TOWELS, 100% COTTON DYED, SIZE: 150cms x 75cms +/- 5cms. Weight not less than 450gms and of superior quality. BRANDS: BOMBAY DYEING/ WELSPUN/ VISTA.	510 nos.

SR.DY.MATERIALS MANAGER

We hereby agree to all the above technical specifications.

_____
Signature and Seal of Tenderer

Note: This Annexure-A should be attached to Cover-I of your offer duly signed and stamped, failing which your offer will be considered as incomplete and will be rejected .

ANNEXURE-B

TENDER NO.MM/Off-Towels/ 0274 DUE ON 23/08/2011

1. Authorised dealers /distributors should submit authorisation letters from their manufacturers or their authorised distributors.

2. The total FOR destination price of the towels offered should **not exceed Rs.275/-.**The tenderer should submit a certificate alongwith COVER-I confirming that their prices will not exceed the rate, as indicated above in the format enclosed (Annexure-C), failing which the offer will be rejected.
   Kindly note that the offers for towels exceeding rate specified at Sr. No.2, above, will not be considered.

3. A maximum of 2 samples of Towels should be submitted alongwith Cover – I, with shade card of colours. **Offers without samples will not be considered. If your offer is for more than one Brand, clearly indicate the type and brand offered separately.**

4. The quantities indicated are approximate and may vary by +/- 10%.

5. The samples of towel as per our specifications will be put up to our Tender Advisory Committee for selection. The decision of the committee as regards selection will be final.

6. **Inspection :** The towels will be inspected at our stores on receipt. The original approved towel furnished by tenderer and the sample drawn from the supplies will be compared. **In case supplies do not match with original sample, the entire lot will be rejected.**

7. **Packing:** Each towel should be separately packed in polythene bag.

8. The tenderers should agree to all our tender terms & conditions in Toto, else their offer will be rejected.

9. The prices should be quoted on FOR destination basis inclusive of taxes, duties, packing & forwarding, freight and insurance and should remain firm till the completion of supply. The tenderers shall fill in price schedule attached as per Annexure-II and submit it in Cover-II. The techno-commercial scheduled indicating the percentage of taxes/duties etc., but without indicating the prices as per Annexure-I should be submitted in Cover-I.

10. The towels should be supplied within 8 weeks of receipt of order.

11. Our payment term is '100% within 30 days of receipt of materials'. Kindly indicate complete details of your Bank.

12. The offer should be valid for a period of 90 days form the date of opening of tender.

13. SECURITY DEPOSIT: Within 14 days of acceptance of the tender, the successful tenderer will be required to effect a Security deposit equal to 5% of the value of the order by Demand Draft or by Bank Guarantee from a Scheduled Bank. The Demand Draft should be drawn in favour of the Financial Advisor and Chief Accounts Officer, Mormugao Port Trust, Goa payable at Mormugao Harbour/ Goa. However, in case the Security Deposit is furnished by way of Bank Guarantee the same should be valid for a minimum period of 12 months from the date of receipt of order. In case the supplies are delayed the Bank Guarantee should be extended for a further period as required.

14. LIQUIDATED DAMAGES : Supply schedule as per order should be strictly adhered to. In the event of delay in supplies, liquidated damages at 1% of the total basic value of the undelivered quantity will be

levied per every week or part thereof of delay. The total liquidated damages shall however not exceed 10% of the total basic value of the order. The total basic value here means the total value of the order exclusive of excise duty, taxes etc. The date of despatch of materials will be considered as date of delivery for the purpose of Liquidated Damages.

15. FORCE MAJEURE: In case of failure to deliver the goods in time, which shall have arisen from war, insurrection, restraint imposed by the Govt., Act of legislation or other Authority, accident, strike, riot, lockout or unforeseen events beyond Human Control directly or indirectly interfering with the supplies of stores or from any Cause which the purchaser may admit as reasonable ground for an extension of Time, the purchaser will allow such additional time he considers reasonable provided that the contractor shall report within a reasonable time to the Purchaser or any cause as aforesaid which will or might affect the performance of the contract. Request for extension received after expiry of the delivery Schedule will not be entertained.

16. **Excise Duty**: The quantum of Excise duty applicable will not be considered for evaluation of the tender, wherever the Port is eligible for CENVAT credit. The manufacturers should confirm that they will produce the Tax invoice alongwith the supplies and in case of dealers, they should be registered with the Excise authorities and should confirm that they will produce Tax invoice in their own name to enable Port avail CENVAT credit. In case they are unable to provide Tax invoice as above, required by the Port to avail CENVAT credit, their offer will be evaluated including the Excise Duty component. Also, tenderers who agree to furnish Tax invoice as above in their offer but fail to produce the same at the time of supply, the amount towards Excise duty component will be deducted from their bill.

SR.DY.MATERIALS MANAGER

"We hereby agree to all the above special tender terms in addition to all other terms & conditions of the tender."

Signature of the tenderer with Company seal.

Note: Kindly submit the above Annexure 'B' duly signed alongwith cover-I of your offer in acceptance of all the terms and conditions indicated therein, else your offer will be rejected.

ANNEXURE – C

CERTIFICATE

To,
The Sr.Dy.Materials Manager,
Mormugao Port Trust,
Vasco-da-Gama
GOA

Sub: Tender no.MM/Off-Towels/0274 due on_23/08/2011

With reference to above, we hereby confirm that maximum F.O.R. destination unit rates quoted by us against your above mentioned tender **will not exceed Rs.275/- for** Turkish Towels of size 150 cms X 75 cms +/-5cms.

Date : **Signature & Seal of Tenderer**

Remarks: Kindly submit this Annexure 'C' should be attached to Cover-I of your offer duly signed and stamped, else your offer will be rejected.

ANNEXURE - I

MORMUGAO PORT TRUST
MATERIALS MANAGEMENT DIVISION

TECHNO COMMERCIAL SCHEDULE
COVER I

OFFER NO.: _____DATE:_____

TENDER NO.MM/Off-Towels/0274 DUE ON: 23/08/2011

Sr. No	Code No.	Description	Qty.	E.D in %	CST in %	VAT in %	P/F in %	Freight in %	Insurance %	Others, %	Brand / Model
1.	15.05.011	Turkish Towels, 100% cotton, Size: 150cms x 75cms +/-5cms (**weight not less than 450gms)**.	510 Nos.								

1. **The tenderers are requested to fill up the above details and submit the same in cover - I**
2. **Offers not given in above format are liable to be rejected.**
3. **ED-Excise Duty,CST/LST-Central/Local Sales Tax, P/F-Packing&Forwarding, VAT-Value added tax**
4. **Mention 'NA' if taxes/duties etc are not applicable.**

Date:

Name, Signature & Seal of the Tenderer

ANNEXURE- II

MORMUGAO PORT TRUST
MATERIALS MANAGEMENT DIVISION
PRICE SCHEDULE
COVER II

OFFER NO. _____DATE: _____

TENDER NO. MM/Off-Towels/0274 DUE ON: 23/08/2011 _

Sr. No	Code No.	Description	Qty.	U/ Rate (Basic) Rs (a)	E. D Rs. (b)	CST Rs. (c)	VAT Rs (d).	P.F RS. Rs. (e)	Freight Rs. (f)	Insurance Rs. (g)	Others Rs. (h)	TOTAL FOR DESTINATION PRICE Rs **(a+b+c+d+e+f+g+h)**	Brand/ Model
1	15.05.011	Turkish Towels, 100% cotton, Size:150cms x 75cms +/-5cms **(weight not less than 450 gms)**	510 Nos.										

1. **The tenderers are requested to fill up the above details and submit the same in cover - I I**

2. **Offers not given in above format are liable to be rejected.**

ED-Excise Duty CST-Central Sales Tax, VAT-Value Added Tax P/F- Packing & Forwarding

Date:

_____
Name, Signature & Seal of the Tenderer